

GLAPWELL PARISH COUNCIL

Minutes of meeting of Glapwell Parish Council held on Thursday 18 April 2019 At the Glapwell Centre

Present:

Tricia Clough
Clive Fleetwood
John Jepson
Keith Woollen

David Clough
Jackie Hole
Tony Trafford (Chair)

Also in attendance – Sue O'Donnell (Parish Clerk)

Tony Trafford explained that a special meeting had been called to discuss urgent matters for the Council that required a decision.

38/19 Apologies for Absence – Rachel Hibbert

39/19 Declarations of Interest – None

40/19 Resignation of Parish Clerk

Tony Trafford reported that Joanne Holsey had resigned on 8th April and the resignation had been accepted. A number of issues around the contract of employment, responsibilities as clerk and availability for work had been discussed at a meeting with Joanne on the same day and her resignation had been received later that day. It was proposed that a salary payment be made for the 8 days she was employed. **This was agreed.**

Recruitment of New Clerk – It was agreed that an advert be placed with Bolsover District Council, North East Derbyshire District Council and Chesterfield Borough Council. There was no cost to these adverts. Alternative places for an advert were considered, including DALC, would incur costs and it was agreed that a budget of £324 be available at the discretion of the Chair and Vice Chair if these alternatives were required.

Interim Arrangements – It was noted that Sue O'Donnell had agreed to remain in post during May.

41/19 Appointment of Internal Auditor

It was proposed that Janice Jackson be appointed as the internal auditor for 2018/19. **This was agreed.**

42/19 Finance Report

Monthly Finance Summary for March 2019– The summary was circulated and agreed for the purposes of the Audit of 2018/19. It was noted that the cash

in bank at the end of the financial year was higher than predicted and this was welcomed by members.

Payments for April - A list of payments for April was circulated and agreed. **It was also agreed that any further payments for the month should be authorised by the Chair and Vice Chair.**

43/19 Date and Time of next Meetings

Thursday 16 May - Annual Meeting at 7.00pm

- Parish Council at 8.00pm

Sue O'Donnell

25/04/19