

GLAPWELL PARISH COUNCIL

Minutes of meeting of Glapwell Parish Council held on Thursday 28 June 2018 At the Glapwell Centre

Present:

David Clough

Clive Fleetwood (Chair)

Jackie Hole

Tricia Clough

Rachel Hibbert

Keith Woollen

Also in attendance – Sue O'Donnell (Parish Clerk), Councillor C Moesby

61/18 Apologies for Absence – John Jepson, Tony Trafford, Councillor Ann Syrett

62/18 Declarations of Interest – None

63/18 Public Forum – There were no items.

64/18 Minutes

Council Meeting held on 24 May 2018

The minutes were agreed as a correct record of the meetings and signed by the chair of the meeting.

65/18 Matters Arising – There were no matters arising.

66/18 Reports

Police – No report was available.

Derbyshire County Council

Speeding on Back Lane - Clive Fleetwood asked for a further request for action to stop speeding on Back Lane. Councillor Moesby proposed that he would arrange a site visit with Highways staff to view the road and make suggestions for resolving the problems. This was welcomed by the Council.

HS2 – Councillor Moesby reported on a recent meeting to discuss the issues raised by the project in the Bolsover area. A report had been produced to clarify the problems and to strengthen the argument for variations to the proposed route. A decision was expected to be made in 2022.

Bolsover District Council –No report was available,

David Clough commented that the street cleaner employed by BDC should coordinate their route with the grass cutters. He cited a recent example when the streets had been cleaned and then the grass cutters blew grass all over them.

67/18 Glapwell Centre

Glapwell Centre Action Plan/Management Committee – The action plan was still to be updated and a meeting of the Management Committee arranged. A list of current lettings prepared by the Centre Manager was circulated and noted.

68/18 Football Ground

Leader Project – Sue reported on a meeting with the Leader team when the procedure for claiming the grant, monitoring reports for the next five years and the inspection process of the funder were discussed. The Council had a responsibility to inform the project leader of any variations to the work specified and the only issue to confirm was the completion date. They had also confirmed that it would be possible to employ two people to carry out the job as long as it covered 30 hours. It was also necessary to use the Leader logo in any publicity. Meetings had been held with the suppliers and work on the new ground had begun.

Employment of new worker – A plan was being developed for the recruitment process to ensure that the arrangements could deliver the access and administration of lettings as soon as the MUGA was available. The key tasks identified were: administration of bookings, grounds maintenance, and access to MUGA/Football Ground for Lettings, opening Up for matches. It was agreed that the clerk produce draft job descriptions and circulate to members of Finance for their comments.

Management of the Project – Members of Finance Committee would continue to manage the project but it was agreed that a new Management Committee covering the Football Ground and the Glapwell Centre with members from the Parish Council and users of the two facilities.

Lettings Agreements

Chesterfield Football Community Trust and Chesterfield Ladies–Clive reported on the outcome of discussions on 18/06/18 about a service level agreement. A draft document was circulated and discussed. In summary the terms of the agreement were for 5 years with a 12 month cancellation for both parties. The agreement would be subject to the terms and conditions produced in 2017 with some minor amendments to strengthen the requirement to leave the changing rooms in a clean and tidy with sanctions if there are problems. CFC had confirmed that 4 teams would play regularly covering weekend fixtures and also in the week. One concern was a potential clash of fixtures but these had been resolved as far as possible.

There had been a request for the third changing room to be available for the Ladies team. This was agreed.

The agreement also referred to the volunteer time proposed by the Trust in a development Plan for improvements to the Ground. The first of the clean-up days had taken place on 23rd June.

It was agreed that the agreement should be signed on delegated powers as agreed at the Parish Council in May.

Glapwell Gladiators - A similar agreement had been proposed to the Gladiators who had requested that indicated that they would be happy with an agreement for one year and subject to the assurances on clashes of games. It was agreed that the revised agreement be sent to the Gladiators along with the revised terms and conditions.

69/18 Finance

Monthly Finance Summary for May 2018– The summary was circulated and the following payments agreed.

PAYMENTS						
Date	Details			TOTAL	NET	VAT
16.05.18	Opus Energy	Light & Heat	DD	£427.55	£407.20	£20.35
16.05.18	Opus Energy	Light & Heat	DD	£137.75	£131.19	£6.56
29.05.18	BT	Phone	DD	£61.43	£51.20	£10.23
14.06.18	J S Marriott	Postage stamps	49	£13.92	£13.92	£0.00
14.06.18	Vault El. Sec.	Elect reps	50	£42.00	£35.00	£7.00
14.06.18	HMRC	Month 3	BACS	£304.57	£304.57	
14.06.18	Salaries	June	BACS	£2,916.92	£2,916.92	
14.06.18	Eon	PAYG meter	51	£50.00	£50.00	
14.06.18	Water Plus	Football Ground	52	£30.19	£30.19	
14.06.18	Water Plus	Village Hall	53	£84.36	£84.36	
14.06.18	BT	Phone /internet	DD	£3.60	£3.00	£0.60
14.06.18	Eon Gas	Football Ground	54	£10.04	£10.04	
14.06.18	Opus Energy	Light & Heat	DD	£134.95	£128.52	£6.43
14.06.18	Opus Energy	Light & Heat	DD	£127.27	£121.21	£6.06
14.06.18	Electrify Pyro	Fireworks deposit	BACS	£450.00	£450.00	
14.06.18	JR Talent Ltd	Carnival Artiste	BACS	£2,400.00	£2,000.00	£400.00
14.06.18	T Robinson	Elect Reps	55	£252.00	£210.00	£42.00
14.06.18	DWP Finance	June attachment	56	£68.61	£68.61	
14.06.18	DCC Pensions	June	57	£249.25	£249.25	
20.06.18	Playsafety Ltd	Rospa inspection	58	£79.80	£66.50	£13.30
29.06.18	BT	Phone	DD	£64.13	£53.44	£10.69
22.06.18	Fire Call UK	Fire Ext Service	BACS	£119.04	£99.20	£19.84
22.06.18	N Dagger	Website support	BACS	£50.00	£50.00	£0.00
22.06.18	City Hygiene	Cleaning	BACS	£150.00	£125.00	£25.00
22.06.18	ASL	Cleaning materials	BACS	£98.25	£81.88	£16.37
27.06.18	Hopkinsons	Skip		200.00	160.00	40.00

A number of matters were referred from the meeting of the Finance Committee held on 21/06/18:

VAT – John Marriott had advised the Council of changes in paying and claiming VAT from April 2018 with the introduction of MTD. This would require additional software to use the system. This was noted.

It was also necessary to apply for an option to tax on the operation of the Football Ground. He had agreed to make the necessary application.

Renewal of subscription for DALC – A reminder had been received and the Council needed to agree the payment. An alternative was for the clerk to subscribe to the Society of Local Council Clerks to obtain similar support and guidance at a lower cost. **It was agreed that the contract with DALC be terminated.**

70/18 Planning Matters

DCC Further consultation following further information, Glapwell 3

Landfill Site, CW5/1016/56 – Members agreed that their objections be sent about this project because the area had already been developed as a natural area promoting diversity and the project would have a huge environmental impact. There would be no benefit to local people.

71/18 Correspondence –May/June 2018

Date	Subject	
23/05/18	PAGE KIRK – GDPR Addendum	Noted
BY EMAIL	Circulated to all Members	
24/05/18	DALC Circular 07/2018 - GDPR - DPO - Guidance - Update on Data Protection Fees - Potential Issue with PWLB balances - National Grid Gas - Planning & Building Control Survey - Publication Guide to effective partnerships	Noted
04/06/18	Rural Action Derbyshire Trustee Roles & Responsibilities Training - 26 June	Noted
07/06/18	National Association of Local Councils - Newsletter	Noted
12/06/18	Save the date Eats and Treats Event @ Shirebrook Leisure Centre Tuesday 18th September 2018	Noted
13/06/18	DALC – Circular 08-18 - High Court Ruling - CIL Survey - Councillor Commission 'Voice of the Councillor' workshops - Neighbourhood Planning Grants - Angling Grant Fund - Dementia Friendly Guide - Training	Noted
19/06/18	BDC PROPOSED TEMPORARY ROLLING ROAD CLOSURE - GLAPWELL CARNIVAL WITH FLOAT PARADE SUNDAY 15TH JULY 2018 - Consultation	Noted
20/06/18	DCC Further consultation following further information, Glapwell 3 Landfill Site, CW5/1016/56	To send objections

72/18 Date of Next Meeting – It was agreed that the next meeting of the Parish Council will be held on **Thursday 26th July 2018 at 7.30 pm.**

Sue O'Donnell
11/07/18